

UNITED AUBURN INDIAN COMMUNITY

Position: Special Education Teacher

SUMMARY

Under the general supervision and guidance of the Superintendent of Education, and the direction supervision of the Special Services Program Director, incumbent provides instruction, assessment, and program planning for United Auburn Indian Community school children in the areas of special education.

DUTIES AND RESPONSIBILITIES

In a team teaching environment, the incumbent and the general teacher work together maintaining joint responsibilities for specified education instruction that is to occur with the classroom setting; team of teachers will work together as equal partners in interactive relationships, with both involved in all aspects of planning, teaching, and assessment.

Provides instruction, assessment and program planning in the areas of special education.

Assists and conducts assessments as needed to determine students' academic levels, interests, learning styles, and learning disabilities.

Compiles assessment evaluation reports to include: referral and background information, tests administered, test results, and recommendation for services.

Responds to inquiries and provides information, recommendations and interpretation of student records and progress; confers with parents/guardians, and appropriate education personnel regarding results of evaluation and recommendations for additional services and/or referrals.

Participates in preparing individual Whole Child Education Plan goals and objectives for eligible students; suggests alternate resources or programs when appropriate.

Recommends referrals for additional services such as counseling or enrichment activities.

Serves as an informational resource for students, parents/guardians, school personnel and community programs.

Prepares and maintains a variety of records and reports related to assigned activities and student progress and behavior; retrieves official records for parents/guardians and school personnel as requested.

Researches, obtains and provides instructional materials for special education services.

Participates in continuing education as appropriate for the job responsibilities and implements new skills and abilities.

EDUCATION AND EXPERIENCE

Teaching credential, or equivalent, authorizing service in Special Education instruction. Evidence of working with students in the field of special education.

DESIRABLE BACKGROUND

Direct experience working with Native American children or adults, or a background in the philosophy regarding the education and health of Native American children and adults preferred.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Appropriate practices and procedures of instruction, assessment and program planning in special education; monitor and evaluate student progress; research, obtain and provide instructional materials for special education services; understand and relate to students with special needs; child guidance principles and practices related to children with special education needs; classroom procedures and appropriate student conduct; analyze situations accurately and adopt an effective course of action; oral and written communication; interpersonal skills using tact, patience and courtesy; record-keeping and report preparation techniques; follow direction and establish procedures; establish cooperative working relationships with others; maintain confidentiality in all matters pertaining to job responsibilities.

Please email resume to resume@auburnrancheria.com or fax resume to: (530) 878-5445.

You must type Special Education Teacher in the subject line to be considered.